



Dr. Anne G. Garrett, Superintendent  
 Haywood County Schools  
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### School Recommendation for Level 3 Volunteer

<p><b>Level 3</b>          Job involves direct contact with students under limited supervision by school staff</p> <p>Descriptors:</p> <ol style="list-style-type: none"> <li>1. Public setting at school</li> <li>2. Unrestricted access – staff or adults can enter/observe at any time</li> <li>3. Could have solitary time with student(s)</li> <li>4. May be outside of view of school staff or multiple adults for brief periods</li> <li>5. May involve access to confidential student information</li> <li>6. Likely to have frequent contact with child over extended period of time</li> <li>7. May include chaperones, coaches, etc. in any athletic or extra-curricular activity</li> </ol>	<ul style="list-style-type: none"> <li>+ Volunteer signs in</li> <li>+ Task Description</li> <li>+ Registration/Application</li> <li>+ Interview</li> <li>+ Reference checks</li> <li>+ <b>Criminal history checks required</b></li> </ul>	<ul style="list-style-type: none"> <li>Coaching or assisting with sports</li> <li>Working with a group of students in a separate room</li> <li>Sick room volunteer</li> <li>Tutoring 1-on-1 in a separate room</li> <li>Mentoring</li> <li>Field trip – overnight (chaperone when sharing room with students)</li> </ul>
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\_\_\_\_\_ school has identified a specific need to have volunteer assistance for \_\_\_\_\_ (principal's name) request \_\_\_\_\_ (Volunteer's name) to serve as non-compensated volunteer for \_\_\_\_\_ (school).

- The Volunteer understands that a criminal background check is required.
- The Volunteer understands that services can only be rendered with prior approval from the principal and approval by the Haywood County Schools Board of Education.
- The Volunteer understands that he or she is not employed by Haywood County Schools.
- The Volunteer understands that his or her approval to serve as a volunteer at the school may be denied at any time without prior notice.

\_\_\_\_\_  
 Volunteer Coach Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Principal Signature

\_\_\_\_\_  
 Date