Board Policy Adoptions, ~~and~~ Changes, ==Dissemination and Preservation==

==DRAFT==

I.   ==Policy Adoption and Changes==

Policies of the Haywood County Board of Education shall be adopted, amended, altered or terminated in the following manner:

==**A.**~~1~~.==   Anyone proposing an adoption or change in school board policy shall present the new policy or change in writing at a regularly held meeting of the board. The written proposal shall contain the entire wording as proposed.

==**B.**~~2~~.==   The proposal will be presented as information with action delayed until the next regularly scheduled meeting of the Board at which time it will be considered, debated, amended, enacted, or rejected.

==**C.**~~3~~.==   Any proposal presented according to #2 above may be amended at the meeting at which the proposal is considered. Amendments must deal with the subject matter of the proposal.

==**D.**~~4~~.==   This policy may be altered or waived upon the concurrence of two-thirds of the members of the Board. The Board retains this option because it is recognized that some matters are of such importance that a delay in acting might jeopardize the operations of the school system.

II.   ==Dissemination and Preservation of Policies==

==**A.   The superintendent shall establish and maintain an orderly plan for preserving and making accessible policies adopted by the board.**==

==**B.   All policies adopted by the board of education will be maintained in both electronic and physical form. The electronic form shall be accessible through the school system website. The physical form shall be kept in a policy manual that will constitute a public record that will be open for inspection at the central office during regular office hours.**==

==**C.   The board will endeavor to keep both the electronic policies on the website and in the physical policy manual updated with the most recent policies adopted by the board. Any discrepancies between the policies on the website and in the policy manual shall be resolved in accordance with the board's recent action on the policy.**==

==**Legal Reference: G.S. 115C-36**==