



Haywood County Schools

1230 North Main Street

Waynesville, NC 28786

828 456 2400

Board of Education Furniture/Casework

Request For Qualifications: Haywood County School Board of Education New Facility - Furniture/Casework Vendor Qualifications - Issued January 12, 2021

The Haywood County School Board of Education is hereby soliciting responses from qualified Furniture/Casework Vendor teams for the above referenced project. Professional services will be rendered using a standard Haywood County School Board of Education professional contract or Purchase Order. The scope of work is described herein:

Scope of Work:

Haywood County School Board of Education is requesting and will be accepting qualification proposal submissions from vendors interested in offering furniture design/casework options for the Board of Education New Facility. The selected vendor will work with the architect and owner to provide appropriate furniture/casework design options in appropriate quantities that will complement the design of the building and that also fits within a final budget that will be determined later. The furniture/casework vendor will be qualified and selected based upon the information contained in the respective submitted qualification packages. All vendors are allowed and encouraged to include any information in the respective submittals that they might consider relevant to the selection process.

Submittal Requirements:

1. A brief description of the firm and its program of services with emphasis on Furniture and Fixtures.
2. The Project Team and the individual's qualifications of the members of the team.
3. A list of recent related project experience. The project experience of the team and /or related experience within Haywood County. In addition, each project listed needs to have past clients contact information.
4. The firm's ability, citing previous completed projects, to provide quality products that remain within budget while also meeting project schedule requirements.
5. Any other information that might be relevant to the selection process.
6. Additional references.
7. Provide 3 copies of the statement of qualification.

QUALIFICATIONS:

Submittals will be evaluated based upon the needs of HCSBOE and information provided by the professionals. Additional information will be obtained from references or other sources identified by the applicant. Interviews are not anticipated; however, additional information may be requested.

If contract negotiations are not successful with the initial selection, alternate selections will be contacted.

Any questions and inquiries regarding this RFQ shall be directed to Josh Mease, Maintenance Director at jmease@haywood.k12.nc.us or (828) 734-5570.

Qualifications are due: Tuesday, January 26, 2021 by 10:00 am EST
Haywood County School Maintenance Office
Attention: Josh Mease
401 Farmview Drive
Waynesville, NC 28786
(828) 456-2402

Location of Work: Haywood County Board of Education New Offices
1233 North Main Street
Waynesville, NC 28786

Under no circumstances shall contacts be made with other Haywood County School Board of Education personnel or members of the Haywood County School Board of Education regarding this Request for Qualifications and selection process.

END OF REQUEST FOR QUALIFICATIONS