



HAYWOOD COUNTY SCHOOLS

MAINTENANCE
401 Farmview Drive, Waynesville, NC 28786
P: 828.456.2402 | F: 828.456.2452

Maintenance Director: Josh Mease

To: *Interested Qualified Firms*

From: *Josh Mease, Maintenance Director*

Date: *March 16, 2021*

Subject: *Request for Qualifications - RFQ 4-21
Haywood County Schools
Pisgah and Tuscola High Schools
Architectural Vendor Qualifications
Physical Education Expansion Project*

RFQ: Haywood County Schools, Pisgah and Tuscola High Schools - Architectural Vendor Qualifications for Physical Education Expansion Project

Haywood County Schools is requesting and will be accepting qualified proposal submissions from vendors interested in offering architectural services for Physical Education Expansion at Pisgah and Tuscola High Schools. The selected vendor will work with an approved contractor and the owner to design and complete construction aspects for expansion of the physical education programs at Pisgah and Tuscola High Schools. All vendors are allowed and encouraged to include any information in their respective submittals that they might consider relevant to the selection process.

The Statement of Qualifications should include the following:

1. A brief description of the firm and its program of services with emphasis on the engineering process.
2. The project team and the individual qualifications of the members of the team.
3. A list of recent related project experience. The project experience of the project team and/or related experience within Haywood County. In addition, each project listed needs to have past client contact information.
4. The firm's ability, citing previous completed projects, to provide quality products that remain within budget while also meeting project schedule requirements.
5. Any other information that might be relevant to the selection process.
6. Additional references.
7. Provide 3 copies of the Statement of Qualifications.
- 8.

Qualifications are due: Tuesday, March 30, 2021 by 10:00 am EST
Haywood County School Maintenance
Attention: Josh Mease
401 Farmview Drive
Waynesville, NC 28786

Location of Work: Haywood County Schools
Pisgah High School
1 Black Bear Drive
Canton, NC 28716
and
Tuscola High School
564 Tuscola School Road
Waynesville, NC 28786

As a general guide to prospective proposers, the Professional Services selection procedures adopted by North Carolina, appropriately modified by Haywood County Board of Education, will be employed in this process. All proposals must include all aspects of North Carolina law and Haywood County Board of Education policy. The owner retains the unqualified right to reject any and/or all proposals. The owner may or may not interview potential candidates to assist in the selection process. The selected firm will be qualified and selected based on the information contained in their respective submitted qualification packages.

As a party wishing to contract or otherwise do business with Haywood County Board of Education. You must understand that you have a duty (imposed by North Carolina law in 2013), as a condition of payment for goods provided or services rendered, to Comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes (E-Verify). Further, if you provide the goods and services to the County utilizing a subcontractor, you must require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes as well. You are required to verify, by affidavit, compliance of these terms of this Section upon the County's request.

For coordination, the primary contact for project information will be Josh Mease, HCS Maintenance Director, 828-734-5570 or at jmease@haywood.k12.nc.us